

## Minutes WVASFAA Business Meeting – April 25, 2014

<b>DATE: April 25, 2014</b>	<b>PLACE: Embassy Suites, Charleston, WV</b>	<b>CONVENED: 9:09 am</b>	<b>CONCLUDED: 9:37 am</b>
<b>MINUTES RECORDED BY</b>	Donna Feijo		
<b>NEXT MEETING</b>	TBD		
<b>ITEM</b>	<b>DISCUSSION</b>		
<b>1. Secretary's Report</b>	Donna Feijo – The information is in your packet. Please review. The date of the conference needs to be corrected at the top and throughout the document. Sharon Howard made a motion to accept the minutes with the date revision. Nadine Hamrick 2 <sup>nd</sup> . Call for discussion. None. Passed unanimously.		
<b>2. Treasurer's Report</b>	Sharon Howard – General ledger is in your packet for review. Please note that April will post the end of the month. Jeanie Spitznogle made a motion to accept the Treasurer's report. Cindy Hudok 2 <sup>nd</sup> . Call for discussion. None. Passed unanimously.		
<b>3. Committee Reports</b>			
<b>Archives</b>	Mary Jones was absent. Debbie Nelson is going to fill in. Amanda Sites reported that scanning is up to date.		
<b>Awareness</b>	<p>Betsey Headly - As of March 28, 2014 the FAFSA completion rate for WV is 47% for the graduating class of 2014. The High School with the highest FAFSA filing rate was Bishop Donahue High School (Marshall County) a private school is at 70%, the highest public school is Bridgeport High School (Harrison County) at 67% and Montcalm High School (Mercer County) was the lowest at 26%. This data comes from the CFVW connect website and is from data provided by the USA. Dept of Education.</p> <p>Financial Aid Awareness Month is February. College Goal Sunday was on February 9, 2014. There were 25 locations with four new sites. Blue Ridge Community and Technical College, Herbert Hoover High School, RESA 4 offices, and West Virginia State University. We had 1846 participants (including both students and family members). 387 volunteers. Marshall University had the greatest number of participants at 166. Carrie Watters asked that dates for College Nights be submitted if we would like them on the CFVW website.</p>		
<b>Awards</b>	Amanda Sites – Amanda offered an apology regarding the service awards not being recognized during this conference.		
<b>Email Blaster/Newsletter</b>	Evelyn Hansen is doing clean-up of data base. She asked that we keep an eye on the website for updates Kathy Bialk - If you need to communicate state wide, please let Kathy or Evelyn know. This will help them include others that may not be members. Changes to Executive Committee will be updated soon.		
<b>High School Counselor Training</b>	Any suggestions for Karen Martin or Mary Blizzard please let them know. Kathy Bialk thanked all the volunteers and gave offered a special thank you to Karen Martin.		

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<b>Long Range Planning</b>	Carla Strawn and Patricia Harmon - Carla shared that they will be looking at Harpers Ferry and the center of the state for conference sites. Stonewall, Bridgeport, and Clarksburg areas are also being considered. Amanda Sites asked for any date conflicts regarding upcoming conference dates be sent to Carla or Trish to help with possible dates for the next conference.
<b>Government Issues</b>	Alicia Frey – Alicia resigned due to new position in another state. Kathy Bialk is serving interim in this position. Kathy discussed MASFAA and ACRO helping in regard to registrars and the 150% loan subsidy issues.
<b>Nominations</b>	Cindy Hudok – Cindy announced the following nominations for President: Joann Ross, Kathy Bialk, and Nicole Solomon. Nominations for Treasurer are Betsy Headly, Jeannie Spitznogle, and Lake Tackett. Online message was sent regarding the vote. However the State Constitution on page 3 section III “In the event of a vacancy in the President’s office, the President-Elect shall succeed to that office. Other vacancies shall be filled for the remainder of the year by the President with the approval of the Executive Committee.” Names will go to Amanda Sites for review to fill the vacant positions.
<b>Policies, Procedures, Constitution</b>	Jeannie Spitznogle – Information regarding the motions on associate members will go out next week.
<b>Associate Member Representative</b>	Chester Priest – The exhibitors like the venue. Traffic and breaks were good. There is an issue with the timeliness of finding out the conference dates. Exhibitors need time for shipping items and making travel arrangements. The exhibitors would like to be added to the roster. Chester thanked the members for their support. He also conveyed that the exhibitors appreciated the opportunity to present in sessions.
<b>Recruitment and Retention</b>	Tresa Weimer – There were 16 new registrations. Only 9 of these are actually new and others are rehab. We had one member at the reception. Tresa thanked those who attended and asked that we encourage others that are in our vocation to come to our conferences.
<b>Site</b>	Amanda Sites commended site on an amazing job. Carla Strawn noted that the food was great! She also asked for feedback to help with planning. She also thanked Chester Priest for helping with the audio visual /technical equipment.
<b>4. Spring 2014 Conference Sector Meetings:</b>	
<b>2 &amp; 4 Year</b>	Nadine Hamrick – The discussion included: audits, degree works, verification, students taking classes not related to their degree, and students re-enrolling.
<b>Profit</b>	Tessa Randolph – Discussion on safety and security reports regarding the effects and data financial aid should report. Also discussed were: for profit issues regarding the 150% loan subsidy, consortium, datatel, fee rates and rejects, and summer headers or trailers.
<b>Proprietary and Technical</b>	Not represented.
<b>Associate Members</b>	Chester Priest had reported previously.

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<b>5. Old Business</b>	Amanda Sites – Dates for MASFAA are October 12 – 15. She reminded that she will need everyone's assistance.
<b>6. New Business</b>	Amanda Sites – We will not need to hold an election as thought. Information will be going out regarding associate members voting and holding office. Carrie Watters asked that we leave evaluation forms and name tags on the back table. Sharon Howard – Asked for us to get the word out regarding signing up for meals at the conference. If not attending meals, please let someone know. Meals are costly. Dinner at this conference was about 28.99 a plate. The association could save money if those preregistered who don't want to attend the meal, would let us know.
<b>7. Adjournment</b>	Donna Feijo made a motion to adjourn at 9:37. Kathy Bialk 2 <sup>nd</sup> . Passed unanimously.