



NASFAA University Authorized Training Consumer Information

National Association of Student
Financial Aid Administrators

Consumer Information
A NASFAA Authorized Event

Presented by
[Name of Presenter/Association]
[Location]
[Date], 2016

Slide 1 © 2016 NASFAA

**Lesson 1:
Introduction to
Consumer Information**

Slide 2 © 2016 NASFAA



Institutional Offices With Responsibility

Registrar	Administration	Student Housing
Campus Police	Legal Counsel	Business Office
Student Health Services	Provost	Bursar
Disability Services	In-House Auditors	Book Store
Institutional Research	Athletics	Counseling Center
Office of Communications	Information Technology Services	Veterans Services
Human Resources	Admissions	Career Services
Study Abroad Office	Financial Aid Office	

Slide 4 © 2016 NASFAA

Annual Notice to Enrolled Students

- Available financial assistance
- Institutional information
- Retention, completion, and transfer-out rates
- Placement rates
- Annual security and fire safety report
- FERPA rights
- Types of employment obtained by graduates
- Types of graduate and professional education pursued by four-year graduates
- Athletic participation rates and financial support data

Slide 5 © 2016 NASFAA

Notice to Enrolled Students

- Disclosure must be “one-to-one”
 - Students must receive a copy of the notice
 - Postal mail, campus mail, email are okay
 - General posting to a campus website or online newsletter is not sufficient
- If only a list of topics, include information on how to obtain the actual information

Slide 6 © 2016 NASFAA



NASFAA University Authorized Training Consumer Information

General Disclosure Methods



- Paper copy via mail
- Email
- Web dissemination
 - Notices must contain exact website address (i.e., the URL) where information is located



Slide 7 © 2016 NASFAA

Availability of Employees



- For enrolled and prospective students
- For current and prospective employees
- Available during normal working hours



Slide 8 © 2016 NASFAA

Availability of Employees



- Financial assistance information
- Institutional information
- Completion, graduation, transfer-out, and retention rates
- Security policies
- Crime statistics



Slide 9 © 2016 NASFAA



Slide 10 © 2016 NASFAA

Lesson 2: Institutional Information



Slide 11 © 2016 NASFAA

Financial Assistance Information



For each financial aid program:

- Application forms and procedures
- Eligibility requirements
- School's selection criteria
- Criteria for determining award amounts

Method:

- Annual Notice to Enrolled Students

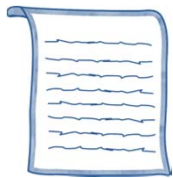


Slide 12 © 2016 NASFAA



NASFAA University Authorized Training Consumer Information

Student Rights and Responsibilities



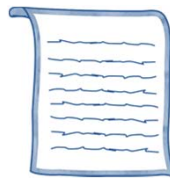
For aid recipients:

- Criteria to maintain eligibility
- Satisfactory Academic Progress
- Method and frequency of disbursements
- Method provided to eligible students to obtain books and supplies by seventh day of payment period, and how to opt out



Slide 13 © 2016 NASFAA

Student Rights and Responsibilities



For aid recipients:

- Terms of loans included in award package
- Sample repayment schedule
- Necessity of repaying loans
- Exit counseling information
- Terms and conditions of any employment award package

Method:

- Annual notice



Slide 14 © 2016 NASFAA

Verification Disclosures



For selected applicants:

- Documentation needed
- Responsibility to complete verification
 - Deadlines
 - Consequences of not completing

Method:

- Usual methods of providing individual notifications



Slide 15 © 2016 NASFAA

Shopping Sheet



Provide to students if

- Volunteered with ED; or
- Signed Principles of Excellence

Method:

- Hard copy or electronic format
- Can be used with financial aid award letter



Slide 16 © 2016 NASFAA

Federal Student Loan Disclosures

Federal Perkins Loan Disclosure Requirements

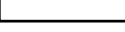
The following chart provides an overview of the Federal Perkins Loan Program. These disclosures must be provided to students in a timely manner and in a clear, understandable format. The chart is intended to provide a general overview of the program and is not intended to provide a complete description of the program. For more information, please refer to the Federal Perkins Loan Program Handbook.

Pre-Disbursement Disclosures	Pre-Requirement Disclosures
<ul style="list-style-type: none"> • Name of the institution and the address to which the borrower should be sent • Amount of the loan and the amount of the disbursement • Dates of disbursement • Repayment schedule • Interest rate • Grace period • Default rate • Consequences of default • Other terms and conditions 	<ul style="list-style-type: none"> • Entrance counseling requirements • Exit counseling requirements • Repayment requirements • Default rate • Consequences of default • Other terms and conditions

Federal Direct Student Loan Entrance Counseling Requirements

The following chart provides an overview of the Federal Direct Student Loan Program. These disclosures must be provided to students in a timely manner and in a clear, understandable format. The chart is intended to provide a general overview of the program and is not intended to provide a complete description of the program. For more information, please refer to the Federal Direct Student Loan Program Handbook.

Entrance Counseling Requirements	First-Time Borrowers	Repeat Borrowers	First-Time Borrowers
<ul style="list-style-type: none"> • Review of the borrower's credit history • Review of the borrower's academic progress • Review of the borrower's financial need • Review of the borrower's understanding of the loan • Review of the borrower's understanding of the repayment process • Review of the borrower's understanding of the consequences of default • Review of the borrower's understanding of the other terms and conditions of the loan 	<ul style="list-style-type: none"> • Review of the borrower's credit history • Review of the borrower's academic progress • Review of the borrower's financial need • Review of the borrower's understanding of the loan • Review of the borrower's understanding of the repayment process • Review of the borrower's understanding of the consequences of default • Review of the borrower's understanding of the other terms and conditions of the loan 	<ul style="list-style-type: none"> • Review of the borrower's credit history • Review of the borrower's academic progress • Review of the borrower's financial need • Review of the borrower's understanding of the loan • Review of the borrower's understanding of the repayment process • Review of the borrower's understanding of the consequences of default • Review of the borrower's understanding of the other terms and conditions of the loan 	<ul style="list-style-type: none"> • Review of the borrower's credit history • Review of the borrower's academic progress • Review of the borrower's financial need • Review of the borrower's understanding of the loan • Review of the borrower's understanding of the repayment process • Review of the borrower's understanding of the consequences of default • Review of the borrower's understanding of the other terms and conditions of the loan



Slide 17 © 2016 NASFAA

Title IV Loans Code of Conduct



Slide 18 © 2016 NASFAA



NASFAA University Authorized Training Consumer Information

Private Education Loan Disclosures

- TILA Disclosures
- Self-Certification Form
- Title IV Loan Information

NASFAA

Slide 19 © 2016 NASFAA

Preferred Lender Arrangements

- Preferred Lender List
- TILA Disclosures
- Code of Conduct

NASFAA

Slide 20 © 2016 NASFAA

Teacher Education Assistance for College and Higher Education Grant Counseling Requirements

The following chart complies the initial, subsequent, and exit counseling requirements for the Teacher Education Assistance for College and Higher Education (TEACH) Grant Program. Although the U.S. Department of Education (ED) provides online, interactive TEACH Grant counseling on behalf of institutions, it remains the institution's responsibility to ensure TEACH Grant counseling requirements are met.

Counseling Requirements	Initial Counseling	Subsequent Counseling	Exit Counseling
Conduct prior to making the first TEACH Grant disbursement to a first-time recipient	✓		
Conduct annually prior to the first disbursement of each subsequent TEACH Grant award to a previous recipient		✓	
Conduct before the student ceases attendance at the institution and at a time determined by institution (Also required if the student changes to ineligible program)			✓
<ul style="list-style-type: none"> Provide within 30 days of discovering the student has left the institution without notification or without completing counseling (Also required if student changes to an ineligible program) 			✓
Provide in person, by audiovisual presentation, or by interactive electronic means	✓	✓	✓
<ul style="list-style-type: none"> If conducted through interactive electronic means, take reasonable steps to ensure each recipient receives the counseling materials and participates in and completes the counseling 			✓

NASFAA

Slide 21 © 2016 NASFAA

Educational Cost Information

- Tuition and fee charges
- Necessary books and supplies expenses
- Typical room and board charges
- Transportation cost estimates
- Additional program-specific costs, if any

NASFAA

Slide 22 © 2016 NASFAA

Textbook and Supplemental Materials

Provide to Students	Required Pricing Information	Encouraged Information
	<ul style="list-style-type: none"> ISBN Retail price Include in class schedule 	<ul style="list-style-type: none"> Programs to rent textbooks Buy-back programs Alternative content Other cost-saving options

NASFAA

Slide 23 © 2016 NASFAA

Textbook and Supplemental Materials

Provide to Bookstore	Course Schedule Information	Information for Each Course
	<ul style="list-style-type: none"> As soon as available As accurate as possible 	<ul style="list-style-type: none"> Required textbooks Recommended textbooks Supplemental materials Number of students enrolled Maximum student enrollment

NASFAA

Slide 24 © 2016 NASFAA



NASFAA University Authorized Training Consumer Information

Net Price Calculator

Net Price Calculator
For Net Price Calculator Help Call 1-877-239-3339 or app@nasfaa.org

Please read. Welcome to the Net Price Calculator application. This application will assist you in setting up a Net Price Calculator to post on your institution's website as required in the Higher Education Opportunity Act of 2008 (see HEOA Sec. 111 which amended HEA Title I, Part C added HEA Sec. 132(a), Sec. 132(b) (20 U.S.C. 1015a(a), 20 U.S.C. 1015a(b))).

Before proceeding, please download and review the Quick Start Guide and accompanying glossary of key terms (accessible by clicking on the Help button in the upper-right hand corner of the screen) for assistance with correctly inputting data and setting up your institution's net price calculator. Once you are ready, click Continue to begin.

CONTINUE

Note: The Higher Education Opportunity Act defines net price as the net price for full-time, first-time degree-seeking students. This IV institution that do not attend full-time, first-time students are not required to have a net price calculator under the HEOA.
Additional resources, such as a bulk data file upload tool and frequently asked questions related to both the net price calculator requirement and the Department's response are also available online at: http://tools.ed.gov/iv/hoia/faq_net_price_calculator



Slide 25 © 2016 NASFAA

Cash Management

By 9/1/16	By 7/1/17	By 9/1/17
Post T1 and/or T2 contracts to website	Disclose account information to students	Post information regarding contracts



Slide 26 © 2016 NASFAA

Withdrawal Policies and Procedures



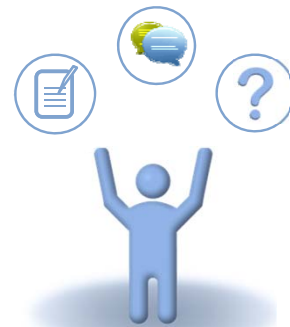
Withdrawal process



Return of Title IV funds summary

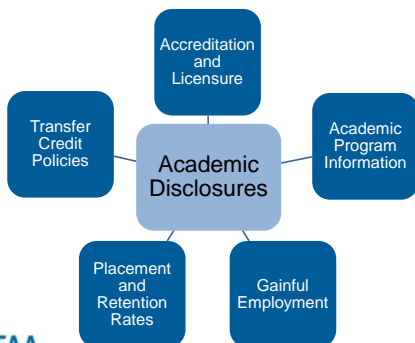


Slide 27 © 2016 NASFAA



Slide 28 © 2016 NASFAA

Academic Information



Slide 29 © 2016 NASFAA



Slide 30 © 2016 NASFAA



NASFAA University Authorized Training Consumer Information

Institutional Programs and Policies

- Drug and Alcohol Abuse Prevention
- Copyright Infringement
- Special Services and Facilities
- Vaccination Policies
- Voter Registration
- Constitution Day and Citizenship Day
- Family Educational Rights and Privacy Act FERPA

Slide 31 © 2016 NASFAA

Slide 32 © 2016 NASFAA

Lesson 3: Campus Security and Fire Safety

Slide 33 © 2016 NASFAA

Annual Security Report

Crime Statistics	Campus Security and Crime Prevention Programs	Drug and Alcohol Abuse Prevention Programs
Crime Reporting and Response Policies	Missing Student Notifications	Dating Violence, Domestic Violence, Sexual Assault, Stalking
Campus Facilities Security and Access	Off-Campus Monitoring Policies	Sex Offender Registry
Campus Law Enforcement	Alcohol and Illegal Drug Enforcement Policies	Emergency Response and Evacuation

Slide 34 © 2016 NASFAA

Crime Statistics

Categories	Recording	Information
Primary crimes	Reported crimes	No identity disclosure
Hate crimes	By calendar year	Not from pastoral or professional counselors
Other crimes	By location	Use of standard crime definitions
		Statistics from police agencies

Slide 35 © 2016 NASFAA

Programs, Policies and Procedures

Dating violence, domestic violence, sexual assault, stalking

Prevention programs

Procedures for institutional action

Slide 36 © 2016 NASFAA



NASFAA University Authorized Training Consumer Information

Crime Log

Entries

- Crime reports
- Within two business days of crime report

Public Inspection

- Most recent 60 days always available
- Within two business days for older reports

Slide 37 © 2016 NASFAA

Emergency Preparedness

- ▶ Timely Warning
- ▶ Confirm Event
- ▶ Notification System
- ▶ System Testing
- ▶ Emergency Notification

Slide 38 © 2016 NASFAA



Annual Fire Safety Report

Fire Statistics	Evacuation Procedures
Fire Safety Systems	Education and Training
Fire Drills	Reporting Fires
Policy Statements	Plans for Future Improvement

Slide 40 © 2016 NASFAA

Fire Statistics

- Number of Fires
- Causes of Fires
- Number of Injured Received Treatment
- Number of Fire-Related Deaths
- Value of Property Damage

Slide 41 © 2016 NASFAA

Fire Log

Entries

- Fire incidents
- Within two business days of incident

Public Inspection

- Most recent 60 days always available
- Within two business days for older reports

Slide 42 © 2016 NASFAA



NASFAA University Authorized Training Consumer Information

NASFAA

Slide 43 © 2016 NASFAA

Disclosure and Reporting

Publish	Recipients
Delivery Methods	Submission to ED

NASFAA

Slide 44 © 2016 NASFAA

NASFAA

Slide 45 © 2016 NASFAA

Lesson 4: Completion and Graduation Rates, Transfer Out Rates, and Information about Athletic Programs

NASFAA

Slide 46 © 2016 NASFAA

Tracking First-Time, Full-Time Cohorts

NASFAA

Slide 47 © 2016 NASFAA

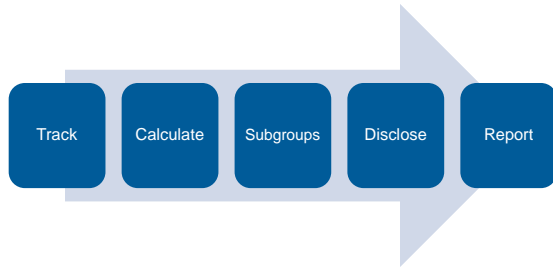
NASFAA

Slide 48 © 2016 NASFAA

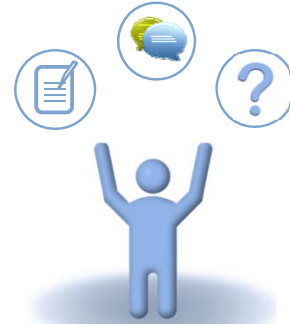


NASFAA University Authorized Training Consumer Information

Tracking Student Athletes



Slide 49 © 2016 NASFAA



Slide 50 © 2016 NASFAA

Athletic Program Participation Rate and Financial Support Data

EADA

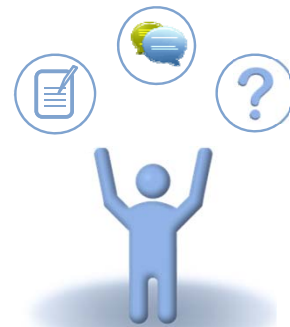
- Equity in Athletics Disclosure Act of 1994

EADA Report

- Components
- Disclosure
- Distribution
- Submission to ED



Slide 51 © 2016 NASFAA



Slide 52 © 2016 NASFAA



Slide 53 © 2016 NASFAA

**Thank you for
attending!**



Slide 54 © 2016 NASFAA



NASFAA University Authorized Training Consumer Information

