



West Virginia Association of Student Financial Aid Administrators

WVASFAA Executive Committee Meeting

April 10, 2018

Dinner & Executive Committee Meeting

- I. Call to Order – Meeting was called to order at 6:48PM. Those in attendance were: James Buchanan, Candi Frazier, Stephany Harper, Karen Martin, Matt Nettleton, Tiffany Myers, Consuela Phillips, JoAnn Ross, Jeanie Spitznogle, Carla Strawn, Carrie Watters
JoAnn introduced our special guests, MASFAA Exchange Anne Dahlan, Financial Aid Director at St. Olaf College in Minnesota and her husband David Dahlan, Financial Aid Director as the Mayo Clinic Medical School. JoAnn told them how happy we were to have them, hope they felt a part of our family and thanked them for both participating as presenters on our program.
- II. Review and Approval of Minutes – Karen Martin – Karen distributed the meeting minutes from the Executive Board Meeting October 31, 2018 as well as the minutes from the conference call on November 17, 2017. Two corrections were noted. Candi Frazier moved we accept the minutes as amended, Tiffany Myers seconded. Motions carried. Karen also reported that she had the Business Meeting minutes to be place in the packets.
- III. Reports of Officers and Committees
 - a. President’s Report – JoAnn Ross – JoAnn reported she had attended the Indiana Conference on the MASFAA Exchange, there was no Executive Board meeting, no DOE Representative, highlight was Helen Colby, Kelly School of Business. Attended MASFAA Board meeting in Columbus, Ohio in June. Happy to report that we had WVASFAA Gear for our Scholarship Program and thanked Tiffany Myers for taking care of getting the T-shirts printed, they will sell for \$10.
 - b. Past-president’s Report – Katie Cooper – No Report
 - c. Nominations & Elections Chair Report – Katie Cooper – No Report
 - d. President- Elect Report – Consuela Phillips – Consuela reported on the Legislative Leadership Conference that she and Tiffany Myers attended in Washington, DC. Thank WVASFAA for the ability to attend the conference that she felt it was very worthwhile and a privilege to meet and greet on constituents on Capitol Hill. She explained her new logo Passing the Torch and what it will mean to her during her presidency. She apologized for not being able to participate in the conference calls about the joint conference with Tri-State and had some reservations. After discussion about some particular points, she agreed it would be an innovative experience.
 - e. Treasurer’s Report – Jeanie Spitznogle – Jeanie presented the General Ledger and Conference Report for Fall 2017. Bottom line on the Fall Conference was -\$3,342.87, all registrations had been paid however; Four Points Sheraton was relatively expensive. The General Ledger balance currently is \$57,453.06, with interest earned on CD’s to date was \$22.
 - f. Fall Conference Report – Candi Frazier & James Buchanan – Well received, well attended and thought it was a big success
 - g. Spring Conference Report – Candi Frazier & Tiffany Myers – Candi reported that we had 98 registrations on 79 at the fall conference. She hoped that getting the agenda out early and sending the reminders hopefully helped in the high attendance numbers. Candi was confident that everything was set and in order for a good spring conference.
 - h. Associate Member Representative Report – Matthew Nettleton – reported that only 6 vendors were registered but there was a conflict with Midwest and Wisconsin. Is very hopeful that the joint conference in the fall will be well received with high Vendor participation.
 - i. Long-range Planning Chair Report – Carla Strawn – Carla explained some particulars about the

Fall Conference in Rocky Gap, MD with conference registration \$135. Tri-State lowered their registration fee to be in line with WV's, guest rooms will be \$89. There will be no hospitality room, as the facility does not allow for food and drink of any kind on the property. Vendor fee will be \$1,250. More conference calls in the future will be needed to further plans for the conference. Carla also reported she had been in negotiations with Ogelbay, Glade Springs, and Canaan Valley for Spring 2019. It was also suggested that she look at Stonewall Jackson and possibly Embassy Suites in Charleston. She will work with Consuela and try to narrow the field by the transition meeting.

- j. Professional Development & Training Chair Report – Carrie Waters – She reported that the NASFAA Core numbers were increasing and we had excellent attendance at the February 8 training. She also reported she was excited that we had 24 newcomers registered for the conference and encouraged the Executive Board to attend the reception at 11:00 on Wednesday.
- k. Financial Aid Training for Counselors Chair Report – Karen Martin – Karen reported that all 12 Counselor Workshops had been set for the month of September. Brian Weingart will be giving the state-update at each of those workshops. Save the Date will be sent to all state counselors on May 1 and registration will be sent out on August 1.
- l. Membership & Website Chair Report – Candi Frazier – Candi reported that currently we had 148 members up 24 from last year, covering 59 institutions, 11 people had already paid membership dues for 2018-2019. Membership records had been cleaned out duplicates deleted, old memberships deleted. Therefore, if you send out an email you will not get a slew of undeliverable emails returned.
- m. Constitution & Bylaws, Policy & Procedures Chair – Gwendolyn Bausley – No Report
- n. State & Federal Issues – Brian Weingart – No Report
- o. Awards Chair Report – Chester Priest – No Report
- p. Diversity & Inclusion Chair Report – Consuela Phillips – Consuela was excited to have a general session at the conference to continue awareness of all diversity issues.
- q. Auxiliary Member Representative – vacant
- r. Social Outreach & Promotion Chair Report – Sarah Musgrave – No Report

IV. Old Business – There was no Old Business

V. New Business – JoAnn mentioned the Collegiate Chase Marathon Scholarship and maybe we could think about starting it up. It was suggested to talk to Bob Long. Jeanie Spitznogle reported that the PO Box was closed. The question was raised if we need to have a permanent physical address, for the 5013C status. It was determined that we needed a PO Box but that there was no reason that it could not be obtained by whomever was Treasurer for convenience. Stephany Harper was asked if she would secure one in Glenville.

VI. Adjournment – As there was no more business, Candi Frazier moved we adjourn, Tiffany Myers seconded the motion.

Respectfully submitted,

Karen Martin
Secretary

Approved as amended 07/09/2018