

WVASFAA BUSINESS MEETING  
CHARLESTON HOUSE HOLIDAY INN  
Friday, November 7, 2003  
Minutes

The meeting was called to order at 9:15AM by President Robert Eagle.

1. The minutes were placed in the conference packets. After everyone had an opportunity to review them, Elaine Chiles moved that they be approved as written. Lake Tackett seconded the motion, and the motion carried.
2. The Treasurer's Report was submitted by Susanne Duranti. She stated that there still is some billing to be done. Sharon Howard moved and Candi Frazier seconded that the report be approved as submitted. The motion carried.
3. Committee Reports:
  - a. Guidance Counselor Workshops-Merle Brown reported that they are all set.
  - b. Newsletter-Darlene Cummings said that she and Lake Tackett need articles for the Newsletter. They are planning school personnel profiles. They will be placing a reminder on the listserv requesting articles.
  - c. Directory-Sharon Howard reminded everyone that only paid members appear in the Directory. Memberships must be paid by January 1<sup>st</sup>. The issue that will be ready at the Spring Conference will have all institutions listed.
  - d. Membership-Judy Kee was not at the business meeting due to an accident she had on Wednesday evening. Mr. Eagle reminded everyone to pick up the membership pins.
  - e. Website-Alan Batchelor said he had nothing to report except to request help.
  - f. Finance-Sandra Richmond distributed two (2) handouts on which she has been tracking Association spending for use in conference planning.
  - g. Awareness-Elaine Chiles reported that Financial Aid Month will be Jan. 15 to Feb. 15, 2004; WV Apply Sunday will be Feb. 8, 2004; and the Hot Line will be on Jan. 15, 2004.
  - h. Professional Development-Michelle Wicks resigned as chair. President Eagle said he would be asking Brain Weingart to be the new chair.
  - i. Government Issues-Patricia Harmon was not in attendance.
  - j. Awards-Jeff Scott had nothing to report. The Association wished Jeff a happy birthday.
  - k. Constitution-Kathy Fair reported that our constitution is still strong.

- l. Archives-Robert Long has resigned as chair. He was given a standing ovation by the membership.
- m. Policies and Procedures-Patricia King reported that they have completed the conversion of the manual from Work Perfect to Word format. There are a few changes from the executive meeting which will be completed soon.
- n. Long Range Planning-Vicki Saunders reported the Spring 2004 Conference will be held at Flatwoods on March 11 and 12, 2004. The Fall 2004 Conference will be held at the Canaan Valley Resort on Oct. 26 to Oct. 29, 2004. Spring 2005 Conference will be at the Charleston Marriott on March 29 thru April 1, 2005.
- o. Associate Member Representative-Michael Lewis was not in attendance at the Business Meeting.
- p. NASFAA Trainer-Lake Tackett attended an intensive training session on Student Eligibility Issues and will be presenting on this topic at the Spring Conference.
- q. Nominations-Candi Frazier announced that Jan Ruge has been elected as President Elect-elect, Lake Tackett has been elected Secretary-Elect, Susanne Duranti had been re-elected as Treasurer, and Katie Bontrager has been elected as Association Member Representative Elect-elect.
- r. Promotions-August Kafer said he has no report at this time.
- s. Recruitment and Retention-Nina Morton reported a conference attendance of 108 members, of which 16 are new members. She asked that anyone having suggestions for recruitment and retention to contact her.
- t. Associate Member Elect-Jason VanSickle had to leave to attend another conference.
- u. Fall 2003 Conference Committee-Patricia King reported that the staff at the Charleston House had been wonderful with which to work and conference was nearly over.
- v. Spring 2004 Conference Committee- Judy Kee and Karen Lay were not in attendance, but they have already begun working on the conference.

4. OLD BUSINESS:

There was no old business to be discussed.

5. NEW BUSINESS:

a. Sector Meetings:

- 1. Privates-Jan Ruge reported much discussion of the decentralization of the state grant program and the fact there is no fulltime grant coordinator.
- 2. Publics-Mary Blizzard reported they also had a long discussion on the decentralization of the grant program and major concern over the issue of consolidation of financial aid offices.
- 3. Vocational Education-Kathy Fair reported there are major concerns on WIA differences from region to region and the fact that WCF is not being paid.
- 4. Proprietary Schools-They had nothing to report.

4. Margaret Legge reported that several people asked that the name tags be in larger print at the next conference. President Eagle reminded everyone to turn their name tags in to the registration desk.
5. President Eagle asked the members to complete the conference evaluations and to leave them at the registration desk
6. President Eagle asked about the disposable cameras. August Kafer said there are 3 (three) of the four (4). Mr. Eagle said if anyone had picked one up to please give it to Robert Long for developing.

As there was no further business to be discussed, Alan Batchelor moved and Libby Sturm seconded that the meeting be adjourned. The motion carried and President Eagle declared the meeting adjourned at 9:40AM.

Respectfully submitted,

Margaret Legge, WVASFAA Secretary

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