

West Virginia Association of Student Financial Aid Administrators  
Business Meeting  
Friday, April 7, 2006  
Radisson Waterfront Hotel-Morgantown, WV

The meeting was called to order on April 7, 2006 by Jan Ruge at 8:48 a.m.

SECRETARY'S REPORT:

The minutes of the March 31, 2005 business meeting were included in the conference packets. Sharon moved and Vicki seconded to accept the minutes. The motion passed.

TREASURER'S REPORT:

A current ledger and 0506 sponsorship report were included in the conference packets. Karen moved and Sharon seconded to accept the report. The motion passed.

COMMITTEE REPORTS:

SCHOOL COUNSELOR WORKSHOPS:

The dates for the 2006 workshops are November 13-17, 2006. This does not conflict with the state guidance counselor meeting, which will be held November 1-3, 2006. James will be contacting schools for participation.

AWARENESS:

Elaine said that Saturday worked very well for this year's activities. She said that we need to share our events with NASFAA She also said that for next year it is important to know all the activities the colleges and universities are doing on and off campus for early awareness. We also need to use the website and newsletter more to get information out. Lake said that Iowa and West Virginia were the only two states in MASFAA that did not participate in College Goal Sunday.

DIRECTORY:

Jan thanked Sharon for getting the directory printed in time for the conference. Sharon said to send any corrections/additions/deletions to Candi Frazier, who will chair the committee for 0607.

WEBSITE:

Karen discussed the improvements that have been made to the website. The directory will now be available online only to paid members, who will need to make sure their information stays current. Online voting will be coming soon. There is an initial set up cost of \$350 as well as an additional charge for each election.

The membership deadline has now been extended to October 31. A new web policy will be included in the policies and procedures. Banner ads will be sold to sponsors to help offset the website maintenance costs. Jason will check on cost estimates.

NASFAA TRAINING:

Angie Jones will be the NASFAA trainer for 0607.

#### NOMINATIONS & ELECTIONS:

Karen requested that the ballots from the last election be destroyed. Sharon moved and Elaine seconded to destroy the ballots. The motion passed.

#### ASSOCIATE MEMBER:

Jason announced that Pat Moore from Chase was elected as Associate Member-Elect.

#### SECTOR REPORTS:

The Public sector discussed the raise in minimum wage for West Virginia and how that might affect College Work Study. They also discussed the new grant programs, Academic Competitiveness and SMART. The Private sector discussed the new grants as well as COD. The Technical/Proprietary sector discussed Workforce HEAPS and the guidelines that govern the grant.

#### OLD BUSINESS:

No issues.

#### NEW BUSINESS:

Jan said the new NASFAA Core training CD's would be available after May 1, 2006. Lake reminded everyone of the Department of Education training on May 3, 2006. The session will be held at WV State University. Topics to be discussed include fiscal officer training and over-awards, overpayments, and withdrawal calculations. The current Blue Book will be distributed as well. Jan said that the evaluation form would be available to complete online soon after the conference.

Jan reminded everyone that the fall 2006 conference will be held at the Mountaineer Race Track & Gaming Resort, Chester October 24-27, 2006. The spring 2007 conference will be held at the Radisson Hotel, Huntington March 27-30, 2007. The fall 2007 conference will be held at Snowshoe Mountain, Snowshoe. Dates for Snowshoe have not been determined at this time.

Jan said that Dennis Taylor from HEPC suggested that individual WVASFAA members write thank you letters to the members of the Legislature for the increased funding for state grant programs. Candi suggested that Jan write a letter on behalf of the association.

#### SCHOLARSHIP DRAWING:

The four scholarship recipients for this year are:

Corey Chalmers-Bridgeport High School  
Amanda McCumber-Berkeley High School  
Alexis Meadows-Independence High School  
Kenneth Smarr-Gilmer County High School

Sharon moved and Elaine seconded to adjourn the meeting at 9:30 a.m. The motion passed.

Respectfully submitted,

James R. Buchanan  
Secretary