I. Review and Approval of Minutes

Called to order by JoAnn Ross at 9:08am

Treasurers report in packet. Open floor for discussion - none.

Minutes from Spring Conference in packet. Review and open floor for discussion - Karen Martin moves to accept minutes as presented. Chester Priest seconds. All in favor. Motion passes.

Elections & Nominations – Kathy Bialk

Thanks committee members and individuals who ran for elections. Please continue to participate.

Thanks for voting. President Elect- Debbie Turner 17-18; Secretary for 17-18 is Danielle Duvall.

Spring Conference – JoAnn Ross

Chester and Candi are cochairs. 50th Anniversary. We are expecting to put on a very good show. Please go back to campus and start to prepare. Looking for photos from the past. Past presidents will be invited. Formal dinner/dance. We would like record numbers for this conference. We would like 50% of the state credentialed by 50th Anniversary. Looking to offer Core Training at this conference as well.

Karen Martin – Send pictures to Carrie Waters.

High School Counselor Workshops – Karen Martin

Record numbers this year. Goal was 400, reach 397. 12 Locations. Good turnout given that dates were different due to PPY. September works well. Thank Brian and Judy for giving State Updates at these workshops.

Professional Development – Brian Weingart

65 on Monday, 72 on Tuesday. Training will be held again in the spring. Please let HEPC know about any training needs.

Sector Reports

4 Year Public – Kathy Bialk

Classifying Graduate Students Enrollment in Summer; Implementation of Banner’s Course Program of Study; Audits focus on Internal Controls; HEPC Compact Report; Goals for PPY Packaging; Perkins/Cost Administrative Allowance

2 Year Public – Sarah Griffith
Reporting Attendance; PPY & PJs; Pell Disbursements; Internal Controls; SAP Verbiage; Advising Issues on Campuses; Staffing Issues; Banner Imaging Alternatives

Private Colleges – Kelly Shiflett

How we feel about students; FSA ID; Perkins; Defaulted Loans; Differences in Programs

Clock Hour – Debra Moore.

Higher Ed; WV Center of Nursing Money; COE Licenses & Requirements and Drop Rate

Associate/Auxiliary –

No Report

Membership – Alisha

9 Newcomers, hope they come back. Want to double newcomers at Spring Conference. Recognize Newcomers present.

Old Business – none
New Business – none
Open Floor – None

Motion to adjourn by Kathy Bialk, second by Tom Isles. Meeting Adjourned at 9:27am