

**WVASFAA SPRING 2005 BUSINESS MEETING**  
**MARCH 31, 2005**  
**CHARLESTON MARRIOTT**

The meeting was called to order by Karen Lay at 3:15 p.m.

The Secretary's report was included in the Conference packets for members to review. Sharon Howard moved that the minutes be accepted as written. Susanne Duranti seconded. The motion passed.

The Treasurer's report was also included in the Conference packets. Janis Winkfield moved and Nadine Hamrick seconded that the report be accepted as presented. The motion passed.

**COMMITTEE REPORTS:**

**AWARENESS:** Jan Ruge distributed Elaine Chiles' report on Awareness activities. Judy Kee said that several other radio stations had contacted the HEPC about interviews related to financial aid. The Financial Aid Sunday was very lightly attended and may need to be reviewed to determine its value to the community.

**GUIDANCE COUNSELOR TRAINING:** The Fall 2004 workshops were very well attended with good feedback from the counselors. We have begun extending this program to also include rehabilitation, as well as high school, counselors. James Buchanan will soon be contacting schools about the Fall 2005 workshops.

**DIRECTORY:** The new WVASFAA directories have been included in the conference packets. Sharon Howard reminded everyone to please contact here with any changes or updates which need to be addressed in the directory. Kaye Widney asked if we publish any addenda to include changes and new members and Sharon said not at this time.

**NEWSLETTER:** Lake Tackett said that a new Spring newsletter will be out in 2 or 3 weeks which will include WVASFAA and MASFAA updated information.

**WEBSITE:** Karen confirmed that we have contracted with ATAC to manage our website. The site address will still be [www.wvasfaa.org](http://www.wvasfaa.org).

**PROMOTION OF WVASFAA:** Margaret Legge would love to have some volunteers to work with her on promotion ideas. Judy Kee volunteered to help. We have new letters to go out to institutions encouraging their participation in WVASFAA activities. Nina Morton is working on an updated brochure.

**GOVERNMENT ISSUES:** Susan Bly reviewed several pending bills related to higher education funding. Karen said she had been contacted by MASFAA and NASFAA to send letters to our legislators about financial aid legislation and that she had followed up on their requests.

**NASFAA TRAINING:** Lake completed the training in September 2004 and made a short presentation at the Fall Conference as well as one-day presentations at WV State and WVU in December. At this time we are unsure as to the 2006 topic for training.

**MEMBERSHIP:** Judy does have pins for new members. We currently have 101 – 102 active members, not counting those who had paid here at the conference. We have a list of approximately 300 people on a master list.

**RECRUITMENT AND RETENTION:** Nina is going to compare the current members list against the master list and will be contacting those not currently active.

**PROFESSIONAL DEVELOPMENT:** Mary Blizzard was unable to attend and had no report.

**AWARDS:** Sandra Oerly-Bennett has plaques for years of service awards to be handed out at dinner tonight.

**CONSTITUTION AND ARCHIVES:** Kathy Fair and Donna Smith have been compiling and organizing archive materials. We are missing quite a bit from the 1990's and would appreciate any materials that members may have to donate.

**POLICIES AND PROCEDURES:** Angie Jones has been updating policies and procedures as needed.

**FINANCE:** Sandy Richmond distributed a report comparing the costs and income from the last several conferences.

**LONG RANGE PLANNING:** Because MASFAA will be here in October we are not having a WVASFAA conference in Fall 2005. We are looking at options for a possible one-day meeting. Vicki Saunders reported that the Spring 2006 conference will be held April 6<sup>th</sup> and 7<sup>th</sup> at the Radisson Waterfront hotel. The room rate will be \$82.00 per night, single or double. The Fall 2006 conference is scheduled for October 24<sup>th</sup> – 27<sup>th</sup> at the Mountaineer Racetrack and Gaming Resort in Chester, WV. The room rate will be \$89.00 per night, single or double.

**SPRING 2005 CONFERENCE:** Jan Ruge thanked the conference committee for their hard work. The committee members were Jan, Mary Bryan, Sherri Stepp, Donna Smith, and Margie Lyons.

**MASFAA PLANNING UPDATE:** The MASFAA Conference will be in Charleston October 16 – 19, 2005. Buck Eagle asked that members complete a survey to see if budget constraints will prevent members from being able to attend the conference. Karen will check the current rules concerning state schools and membership fees.

**SECTOR REPORTS:** The Private and Proprietary sectors had no reports. The Vocational/Technical sector appreciated having their own sector meeting. The Public sector expressed concerns about the timeliness of the Higher Education Policy Commission's responses to questions and anticipated problems in the new dates for finalizing of reports. Karen will send letters to Dennis Taylor and the Chancellors expressing concern about the 6/30 deadline.

**OLD BUSINESS:** No issues raised.

NEW BUSINESS: Candi Frazier raised the issue of elections which are usually held at the Fall Conference. Should we move the election until Spring or try to do a one-day conference in the Fall, possibly to do NASFAA training. We will look at dates and get back to the membership.

Karen and Jan asked that members complete their conference evaluation forms.

The meeting was adjourned at 3:55.

Respectfully submitted,

Lake Tackett